



# EMPLOYMENT APPLICATION

**East Bay Gymnastics, LLC**  
1441-C Franquette Ave.  
Concord, CA 94520  
[www.eastbaygymnastics.com](http://www.eastbaygymnastics.com)

To be hired at East Bay Gymnastics, you are required to supply three references, which attest to your suitability for employment at the facility. **References MUST be on file before the hiring process can be completed.**

## Personal Data

Name (Last): (First): (Middle): Email:

Address: City/State: Zip: Phone:

Are you 18 years of age or older:  Yes  No If No, enter your age: \_\_\_\_\_ and DOB: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Are you a citizen of the USA or have a legal right to work in this country:  Yes  No

Have you ever worked at East Bay Gymnastics?  Yes  No

If yes, who was your supervisor and under what conditions did you leave employment?

Position(s) applying for:

How did you learn about us?

List the name of EBSA employee or EBSA customer who referred you:

Pay Range expected: Date you are available to start work:

At East Bay Gymnastics, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching (spotting) children weighing up to 150 lbs. or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus. Please indicate below if you have any current or past conditions which might keep you from safely performing the physical requirements for the position for which you are applying:

Yes, I am able to perform the physical requirements of the position for which I applied without jeopardizing my safety or the safety of East Bay Gymnastics, students, clients, guests, co-workers or others.

At East Bay Gymnastics, we believe in building strong relationships. However, despite best intentions, sometimes relationships do not work out and that is why all employment at East Bay Gymnastics, is AT WILL, which means that either party, the employee or the employer, can terminate employment at any time, with or without notice and with or without cause.

## Educational Data

Name and Location of School Graduated Years Completed Major/Course Study

High School:  Yes 1 2 3 4  
 No

College/other:  Yes 1 2 3 4  
 No

Describe honors, apprenticeships, post graduate education or specialized training:

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### **Employment History**

Company Name: Address: Phone:

Name of immediate supervisor:  I am no longer employed at this company.  
 I am currently employed at this company and it is OK to contact this person.  I am currently employed at this company, please do NOT contact this person.

Start Wage \$ Final Wage \$ Reason for leaving:

Start Date: Final Date:

Job title or position: Describe your duties and responsibilities:

Company Name: Address: Phone:

Name of immediate supervisor:  I am no longer employed at this company.  
 I am currently employed at this company and it is OK to contact this person.  I am currently employed at this company, please do NOT contact this person.

Start Wage \$ Final Wage \$ Reason for leaving:

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Start Wage \$ Final Wage \$ Reason for leaving:

Start Date: Final Date:

Job title or position: Describe your duties and responsibilities:

### **Other Accomplishments (school, job, awards, certifications, volunteer work)**

**Schedule Availability**

How many hours per week do you desire to work? Min. \_\_\_\_\_ Max. \_\_\_\_\_

Are you available to work weekends?  Yes  No

What is your availability on the following days? (List earliest times and latest times you are available to work on each day)

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

**Understanding & Agreement (please read each statement carefully)**

I certify that the statements given on this application or during an interview are true and complete and I authorize investigation of same with exception of contacting my current employer if I have so requested in this document. I have read and agree to the above statement:

Initial here: \_\_\_\_\_

I understand that if I am hired that any false, incomplete or misleading information given herein or during an interview shall result in immediate termination. I have read and agree to the above statement.

Initial here: \_\_\_\_\_

I authorize the references given on this application and during any interview to give to representatives of East Bay Gymnastics, any and all information concerning my previous or current employment and any pertinent information they may have, personal or otherwise, and I release all parties from any and all liability from any damage that may result. I have read and agree to the above statement.

Initial here: \_\_\_\_\_

I understand that if I am hired my continued employment is contingent upon my successful performance during a new hire period of 90 days. I have read and agree to the above statement.

Initial here: \_\_\_\_\_

I understand that if I am hired my ongoing employment will be AT WILL meaning employment may be terminated by either party at any time with or without reason and with or without notice> I further understand that this AT WILL agreement cannot be changed in any way except through a written understanding signed by the owners of EBSA, LLC. (DBA Black Diamond Kids Center-Concord). I have read and agree to the above statement.

Initial here: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

East Bay Gymnastics is an equal opportunity employer and does not discriminate against applicants or employees on the basis of race, color, gender, marital status, religion, national origin, age, veteran status, disability or any other basis prohibited by local, state or federal law. No question of this application is intended for or will be used for the purpose of limiting or excusing any applicant's consideration for employment.

**Authorization For Background Checks**

East Bay Gymnastics number one concern is to provide a safe and healthy environment for its students. To that end, please know, East Bay Gymnastics performs background checks on employees.

I understand and agree that East Bay Gymnastics will administer background checks on me and that initial and continued employment is conditional upon the results of these checks.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **About You**

Fun, friendliness, and a desire to help others are essential qualities for all positions at East Bay Gymnastics. At the end of each day our students and customers go home with only their memories of the way they were treated by each employee they encountered. Knowing this, please use the space below to tell us what you would contribute to the team and why you would be a good asset to the East Bay Gymnastics team:

## **Employment Application: REFERENCE FORM**

### **East Bay Gymnastics, LLC**

1441-C Franquette Ave.

Concord, CA 94520

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This letter is in reference to \_\_\_\_\_, who recently applied for employment at East Bay Gymnastics.

East Bay Gymnastics employees work with and around children, therefore in order to be considered for employment at East Bay Gymnastics, all applicants are required to supply three written character references to help our company accurately assess each applicant's suitability for employment. You are requested to complete and return this form to address listed above.

Thank you for your thoughtful assistance.

1. How long have you known applicant? \_\_\_\_\_

2. Describe your association/relationship with the applicant? (Co-worker, relative, teacher, coach, employer, community leader, etc.)

\_\_\_\_\_

3. Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? YES / NO if yes, please explain:

\_\_\_\_\_

4. To the best of your knowledge, has the applicant ever been dismissed or been asked to resign from a position because of failure to carry out responsibilities? Yes / NO

5. Please summarize your opinion of this applicant's character in particular their suitability to work with or around children.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ (Use back side if more space is necessary)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Name (Print): \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email:

\_\_\_\_\_